

Beijing Advanced Innovation Center for Intelligent Robots and Systems

Notification of 2017 Summer Vacation

Dear group members,

As discussed and decided during the regular meeting of the Center, this year's summer vacation will extend from July 31st to August 11th. The Center will be resumed for work on August 14th.

If PI group are unable to enjoy the vacation as decided, PI can apply for compensatory holidays (no more than 10 working days) according to work schedule.

To ensure the safety and sanitation of the office, please assign one person in charge of the following:

- a) Keep the office clean and neat. No flammable or explosive items allowed.
- b) Turn off the computer, printer, air-conditioner and other equipment. Close the window and door.
- c) Keep materials and data safe to avoid leaks or disclosure.
- d) Ensure fire hydrants are accessible and fully functioning.

BAICIRS

July 25th, 2017